

Enchanted Lake Elementary School Community Council
Meeting Minutes
November 17, 2009
4th Meeting of the 2009-2010 SY

In Attendance:

Pua McElhaney- Principal	Yvonne Lefcourt-Teacher
Curtis Leyshon-Chairperson & Parent Rep (2 yr)	Marie Ludwick-Teacher
Debbie Nosaka-Secretary & Parent Rep (1 yr)	Coleen Momohara-Teacher
Kamaile Menza-Alt Community Rep	Jonette Gallagher-Teacher
Jaymi Kajioka-Support Staff (2 yr)	Mary Dolan-Counselor
Brandi Underwood-Teacher Rep (1 yr)	Diane Marshall-Teacher
Yvette Spain-Teacher Rep (2 yr)	David Heen-Teacher
Rusty Nosaka-Student Rep (1 yr)	Debbie Kenny-Teacher
Colin Carpenter-Alt Student Rep	Kristin Fujihara-Teacher
Gail Yoneshige- Student Council Advisor	Raymond Kasadate-HSTA
Tricia Dona-Parent	

Dinner Provided 6:00 p.m. to 6:30 p.m.
Meeting Called to Order 6:30 p.m.

Rusty Nosaka motioned to approve the minutes from October 20th with corrections, 2nd by Brandi Underwood.

Open Forum for Visitor Input: No visitor input. The Chairperson recognized the tremendous teacher representation at the meeting.

Unfinished Business

- Parent representatives discussed the results of Community Meeting #1
 - ♣ Distributed over 200 informational flyers
 - ♣ Signed up approximately 100 parents for an informational email distribution.
 - ♣ Parent response was positive and provided evidence that most parents have limited knowledge of the SCC and its Roles/Responsibilities.

- SCC endorsed the ELES Request to change two non-instructional days (2009/10 sy) back to instructional days. (Feb 8th & Mar 8th 2010). As of Nov 17th, this request had not been approved by HSTA.

New Business

- Discussed Waivers/Exceptions for 2010/11 school year
 - ♣ Mrs. McElhaney briefed survey results for Parent/Teacher Conferences
 - a. 61% of families in favor of 2 full days.
 - b. 35% of families in favor of 8 days with early release.
 - c. 3% of families checked neither option.
 - d. 100% of teachers in favor of 2 full days.Based on survey results, ELES will use 2 full days for conferences next year.
 - ♣ Raymond Kasadate (HSTA Representative) briefed the contract limitations for 2010/11 school year
 - a. 2 (vice 4) Planning & Collaboration Days (PC)
 - b. 2 Waiver Days

❖ The Teacher Reps and visiting teachers provided good information on the value of PC/waiver days, and the impact of their loss.

❖ The Council requested Mrs. McElhane interface with CAS to determine if the December 11th waiver/exception deadline would be delayed considering the on-going furlough discussions.

- The Teacher Reps provided the SCC an updated DRAFT Academic Plan dated 10-21-09. They indicated there may be some additional small changes. The SCC members had no additional comments or feedback on previous DRAFTs. The final Academic Plan is due for SCC signature at the December SCC meeting.

- The visiting teachers provided a good summary of the school's preparations for Accreditation.

❖ ELES has been accredited since 2004. This year's goal is a 6 yr accreditation.

❖ Preparation for accreditation requires extensive self-assessment. This is an excellent tool for the teachers to evaluate their strengths, and identify areas which require growth.

❖ Western Association of Schools & Colleges (WASC) performs the accreditation, and in turn validates the teacher findings.

❖ The material prepared for accreditation will be made available to the PTA, SCC, and interested parents as the work reaches conclusion, prior to the WASC visit.

❖ WASC will be visiting March 1-4, 2010.

Open Forum for Visitor Closing Comments

❖ Teachers addressed the Council regarding questions at previous meetings. These concerns will be incorporated into future discussion on bylaws.

Meeting Review

❖ The Parent Rep noted a quorum was not present at the last meeting. Therefore, review and approval of the bylaws will be re-opened for future review and consideration (notionally scheduled for Jan/Feb due to other business items in December).

Topics for next month: Approve Academic Plan, Review and Approve Financial Plan, Approve 2010/11 Waivers/Exceptions (if required).

Adjournment Time: 8:25 p.m.

Next meeting in December; date to be announced. Resolve the conflict with SCC meeting and PTA meeting on December 8th, with consideration for Financial Plan preparations, and the December 11th Waiver/Exception deadline.

Minutes submitted by Debbie Nosaka

HSTA Web site: <http://www.hsta.org>

Department of Education Web site: <http://doe.k12.hi.us>